Park Manor Care

301 Redonda Street, Winnipeg, Manitoba, Canada R2C 1L7
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www.parkmanor.ca

POSITION OPENING

POSTED DATE:	January 16, 2019	**POSITION Number:**	RN #102
TITLE:	Unit Coordinator – 2nd Floor	**CLASSIFICATION:**	RN/RPN
START DATE:	March 18, 2019		
HOURS OF WORK:	1.0 E.F.T. Monday-Friday	0645-1515hrs	
	(May be required to work alternate locations/shifts/times)		

POSITION SUMMARY

Under the direction of the Director of Resident Services directs the Personal Care Home nursing units with an aim to quality care; identifies needs of individual residents and develops a nursing care plan to ensure comprehensive care; oversees nursing care and provides direct nursing care as needed based on the care plan, medical orders, Park Manor Care Resident Bill of Rights, Mission Statement, nursing objectives and policies, WRHA/Manitoba Health standards, and provincial nursing regulations; assigns tasks; provides guidance to and evaluates the work performed by other nursing team members to ensure high quality of care and optimum utilization of staff; maintains accurate, appropriate, informative records of nursing observations, health conditions and care given; communicates effectively with management, staff, family and visitors; assumes responsibility for the facility in the absence of Senior Management; responds to East Park Lodge calls.

QUALIFICATIONS

1. Registered Nurse with current Manitoba Registration (C.R.N.M.)
2. Good verbal, written and computer communication skills.
3. Effective leadership and supervisory skills.
4. Relates well with staff, residents, and visitors.
5. Ability to work independently (within the guidelines/policies/procedures of Park Manor).
6. Knowledge of nursing and medical practice/procedures and laws and they relate to long term care.
7. Willingness to report to and take direction from the Director of Care concerning all work-related matters.
8. Ability to use Minimum Data Set (MDS) for resident information and care planning.
9. Experience in a long term care setting preferred
10. Up to date CPR (required annually)
11. Good health and the ability to work in stressful situations.
12. Has a basic understanding of the Health Care Philosophy of the Seventh-day Adventist Church as it relates to the facility.

Full job description available from Director of Resident Services

All applications are to be in writing and to be submitted to Nicole Foster, Director of Resident Services. Please specify Position Number on your application.

Closing date is 0900hrs Friday, February 15, 2019.